

COVER LETTER

Portia Mohlala

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0665880856

06-21-2020

Hiring Manager,

RE: APPLICATION FOR EMPLOYMENT

I am writing to you seeking an employment within your company. I am a qualified Veterinary Technologist studied at Tshwane University of Technology. I am currently seeking an opportunity to gain experience within your company/organization.

I am a hardworking and dedicated individual and my academic record and background can also prove it. I am very resourceful and goal driven, always ensure that I reach set goals. I am a fast learner and enjoy being challenged with that I believe that during my learning process I will be an asset and competitive individual and that will also benefit the team that I will be working under.

I am confident that I have knowledge and skill to professionally fulfill the position as required by the organization. I am eager to enhance and refine my personal development within the organization, and take on the challenges that lie ahead. I will endeavor to effectively performance all my tasks as required by the organization and maintain the standard as defined by you. Given the opportunity, I will perform my duties with perseverance, dedication and loyalty. I hope that my application will receive your favorable considerations.

I have attached my curriculum vitae and I vow that the information provided is to the best knowledge true and correct.

I am willing to make myself available to you for interview or assessment, I can be reached on my provided email address or mobile phone. Thank you in advance.

Yours truly,

Portia Mohlala

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CAREER OBJECTIVE

Seek to work in a setting that will dare me extra at the same time as allowing me to add to the sustained enlargement and achievement of the organization.

ACADEMIC DETAILS

- Veterinary Technology [2019] with aggregate of 68.3% from Tshwane University of Technology
- First aid level 1 [2018] with aggregate of 100% from Life med
- Grade 12 [2015] with aggregate of Bachelor Degree % from Kopa Secondary School

WORK EXPERIENCE

- Worked as Work integrated learning in Tshwane University of Technology from Jan 2019 to Jun 2019
Role :Experiential learner

FIELD OF INTEREST

- Veterinary Technology

SKILLS

- Computer Skills

Ms Word

Ms Excel

Ms PowerPoint

Internet Research

Ms outlook

Presentation skills, Effective time management, Ability to multi-task and perform under pressure and ability to work in a team

- 2. Knowledge

I have a good working knowledge of the following:

Autoclave, Centrifuge, PH meter, Spectrophotometer, incubator, Micropipettes, weighing balance and Microscope. I can also prepare media (Agar plates, broth and slants) together with identification of the unknown bacteria using different collected samples, buffers and work aseptically. I can also prepare samples for DNA extraction, amplifying DNA from single or multiple sources for PCR and prepare agarose gel for electrophoresis to determine the presence and size of PCR product. Serology I am able to perform both direct and indirect immunofluorescence antibody tests. Parasitology field I am able to perform multiple fecal culture techniques involved.

- 3. Communication skills

Verbal skills: My ability to communicate well with different people at tertiary level has enabled me acquire this skill.

Writing skills: writing memorandums, letters and assignments at school environment have enabled me to obtain this skill.

Interpersonal skills: My ability to speak, write, and present myself fluently and immaculately has enabled me to have good interpersonal relations with different people.

- Attributes: My hard working, organized, dependable, sociable, openness, and highly motivated qualities are attributes to my ability to associate well with people of different cultures, beliefs and personalities.

INDUSTRIAL EXPOSURE

Industrial Visit at:

- Arc-onderstepoort Veterinary Research for 5 days
- Arc-onderstepoort Veterinary Research

Implant Training at:

- Five days working under department of Parasitology, Serology laboratory.
- Diagnosis of animal diseases

ACHIEVEMENTS

- Received awards for being Top student in Mathematics 2016; Biochemistry and Haematology 2017; Protozoology and Helminthology 2018 during my studies at Tshwane University of Technology.
- Received certificate for being a staff member of the Javlin Student Programme at African Livestock Trade Fair 2018

CURRICULAR ACTIVITIES

- Diagnosis of animal diseases using multiple disciplines which includes Molecular biology, Parasitology, Haematology, Serology and Bacteriology in different laboratories
- Visiting different facilities for practical purposes which includes Onderstepoort University of Pretoria faculty of veterinary science and Veterinary institute Parasitology department, Serology laboratory

STRENGTH & HOBBIES

- Communication skills
- Learning agility
- Stress tolerance
- Creativity
- Positive attitude
- Writing
- Marketing

REFERENCE**Ms. NF Letsoalo**

Lecturer

Tshwane University of Technology

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Mrs. S West

Senior lecturer

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Dr. B Peba

Head of Serology laboratory

ARC Veterinary Research

0612702106

DECLARATION

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Date : 21/06/2020

Place : Pretoria